

Lee Plantation Communications Committee Annual Meeting

Nov 10, 2023, 10:00 AM

Attendees: Laurie Talarico, Gail Parker, Gail Swenson (by phone), Angie Bageant

Angie began the meeting by recognizing the great job each member has done this past year and thanking them sincerely.

Directory – Will be partnering with Beautification Committee again this year to have a contest to submit photos for the Directory cover. Brenda Hart and Angie will put together a bulletin board for the clubhouse to remind everyone to do a submission. Laurie will do a flyer, and we will announce at the BOD to start submitting photos. Deadline is Jan 10, ballots will be cast from Jan 10-15), winner to be announced at BOD meeting on Jan 17. Laurie will pull together a list of the renters from the applications that have been approved by the BOD for the back page. Angie will provide a final draft copy to be available at the January BOD meeting for residents to review info for accuracy.

Website: Gail S asked for clarification on how long BOD meeting minutes, agendas and financials need to remain on the webpage. Laurie will check with Matt D to make sure we are adhering to all legal obligations. Angie will send an updated clubhouse lobby photo depicting the information center for the website. Matt responded after the meeting to say there we don't have any legal requirements to meet, therefore last year and this year's information will be maintained on the website and clubs/committees should keep older copies within their group.

Welcome Packets – Gail P is continuing to deliver and meet with our new residents. Gail will update the names inside the rock mail boxes as well. Gail P mentioned she gets a lot of questions about the difference between the Emergency Contact form and the Hurricane emergency form in the packet. Laurie is doing some updates and they will work to make this as clear as possible.

Newsletter – Laurie is continuing to do this task with input from the various committee chairs, etc. She does the ordering. Delivery is made to rock mail boxes by Gail P.

Rock Mail boxes – Mention will be made at the next BOD meeting to remind residents to cover/uncover their boxes and to please keep them cleaned out. A reminder was put in the Nov newsletter.

Odds and Ends: Tom Begora is planning to continue to take pictures of events and providing a collage for the Fun Times Board. Gail P will post them on the board. Laurie is keeping the Obituary Book current. That book and old photos are now located in the bookcase outside the office door.

Budget – No known increases coming for newsletter, directories, or the website.

Facebook – Laurie will ask Christine how she tracks removing former residents/renters from the site.

Old Business – Gail Parker and Gail Swenson will work on developing a Power Point presentation that can be displayed on the new large screen (or other appropriate place) prior to BOD meetings or other events. Content would be reminders of upcoming events or current information. Other people outside of the committee may be needed to help keep it current.

New Business – Work is in progress to create a Renters guide welcome package. Info will include LP Rules and regulations, trash removal, gate information, activity schedules, newsletter, etc. Laurie will write directions for obtaining gate codes, gate "clickers", etc. Gail P will meet with renters to make them welcome and answer questions.

There being no further business, the meeting was adjourned at 11:50 am.

Respectfully submitted,
Angie Bageant